



2219 W. Memorial Blvd Lakeland, FL 33815  
863-688-8800

# Enrollment Agreement

2023-2024 School Year  
Effective: July 1, 2023 to June 30, 2024

THIS AGREEMENT, TOGETHER WITH THE SCHOOL CATALOG, AND THE RETAIL INSTALLMENT CONTRACT CONSTITUTES A BINDING CONTRACT BETWEEN THE STUDENT AND THE SCHOOL, UPON ACCEPTANCE BY THE SCHOOL.

Student's Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Address: \_\_\_\_\_  
STREET ADDRESS CITY/STATE ZIP/POSTAL CODE

Telephone: (Cell) \_\_\_\_\_ (Emergency#): \_\_\_\_\_ email: \_\_\_\_\_

Class Schedule: ( ) Full Time ( ) Part Time ( ) Day Classes 7:00 - 4:00 M-F

Hours per Week: \_\_\_\_\_ Start Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Anticipated Ending Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Program	Credential Upon Completion	Clock Hours	Tuition	Other Cost	Total Program Cost	Student Initials
Commercial Class B	Diploma	40	2,600	0	2,600	
Bus Driver Training	Diploma	80	3,500	0	3,500	
Commercial Truck Driver Training	Diploma	160	5,995	0	5,995	
Advanced Truck Driver	Diploma	320	12,000	0	12,000	
Professional Truck Driver	Diploma	900	18,000	0	18,000	
Transportation and Logistics Specialist	Diploma	900	12,000	0	12,000	
Employment, Recruiting and Placement Specialist	Diploma	900	12,000	0	12,000	

### Methods of Payment

Full payment at time of signing this Enrollment Agreement.

At time of signing this Enrollment Agreement, student has applied to \_\_\_\_\_ for a scholarship voucher in the amount of \$\_\_\_\_\_ in payment toward the Total Program Cost. If the anticipated Scholarship pays less than the Total Program Cost, Student has also applied for a student loan.

At the time of signing this Enrollment Agreement, Student has paid a down payment of \$\_\_\_\_\_ 0.00 and signed a Retail Installment Contract for the balance of the Total Program Cost, subject to credit approval by Career Tech and the credit provider or lender.

ANNUAL PERCENTAGE RATE 18 %	FINANCE CHARGE \$1,187.96	Amount Financed The dollar amount the credit provided to you or on your behalf. \$5,995.00	Total of Payment the amount you will have paid after you have made all payments as scheduled. \$7,182.96	Total Sales Price. The total cost of your purchase on credit including your down payment of \$7,182.96
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### YOUR PAYMENT SCHEDULE WILL BE:

Number of Payments	Amount of each payment	When Payments are Due
24	\$299.29	Beginning on ____/____/____ and on the same day each (check one) weekly or biweekly thereafter.

All prices for the program are printed herein. There are no carrying charges or service charges, except interest charges, on the outstanding balance, so long as all payments are paid as agreed. The interest rate on all Career Tech student loans is the lawful rate of 18% per year calculated from the enrollment date until the Student Loan is paid in full. In the event of default and/or legal action to collect the debt, the 18% interest rate will continue to be charged on the outstanding balance including past due interest and

collection cost. The post final judgment interest rate shall be 18% per year until the date of the satisfaction of the final judgment. Student loan contracts may be sold to a third-party lender or assigned to a third-party loan servicer at any time.

**CANCELLATION AND REFUND POLICY:**

An applicant may cancel his/her enrollment at any time before the commencement of classes. An applicant who wishes to cancel his/her enrollment should notify the admissions office in writing of his/her intention of cancelling from the school. Notice of cancellation can be made in person, by electronic mail, or by Certified Mail. Applicants who have not visited the school prior to enrollment will have the opportunity to cancel without penalty within three business days following either the first day of class start or following a tour of the school facilities and inspection of equipment where training and services are provided. Career Tech, LLC reserves the right to cancel or reschedule any start of the program.

1. All monies will be refunded if an applicant cancels within three (3) business days after signing an enrollment agreement.
2. All monies will be refunded if the school does not accept the applicant.
3. All monies will be refunded if the school cancels the program before or during the student's enrollment period.
4. Cancellation after the third (3rd) Business Day, but before the first class, results in a refund of all monies paid.
5. Books and Supplies must be returned to the school, or their replacement cost will be charged to the student.
6. Refunds will be made within 30 days of receipt of Cancellation Notice from student.

**WITHDRAWAL, TERMINATION AND REFUND POLICY**

After classes begin, a student may choose to withdraw from the school, or the school may terminate the student's enrollment for failure to meet academic progress requirements, attendance requirements, financial requirements, or failure to follow school rules and policies as written in the catalog. A student who wishes to withdraw his/her enrollment should submit a letter in writing to the President of his/her intention to withdraw from the school. The letter should be signed and dated by the student. The official withdrawal date is the date determined by the appropriate school official. Students who stop attending and fail to notify the school of their intention to withdraw (includes not returning on the expected return date from an approved Leave of Absence) will be unofficially withdrawn after 2 calendar days of the last date of attendance (LDA). If a student officially or unofficially withdraws or is terminated before the completion of 100% of the total program, the following refund policy will apply:

1. If a student withdraws or is terminated, a \$100.00 administrative fee will apply.
2. Withdrawal or Termination after attendance has begun, through 50% completion of the program, will result in a Pro Rata refund computed on the number of clock hours completed to the total program clock hours.
3. Refunds will be made within 30 days of termination of students' enrollment or receipt of Cancellation or Withdrawal Notice from student.
4. Withdrawal or Termination after completing more than 50% of the program will result in no refund.
5. Books and Supplies must be returned to the school, or their replacement cost will be charged to the student.

**GROUND FOR TERMINATION**

I agree to comply with the rules and policies and understand that the School shall have the right to terminate this contract and my enrollment at any time for violation of rules and policies as outlined in the catalog. I understand that the School reserves the right to modify the rules and regulations, and that I will be advised of any and all modifications.

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**GRADUATION REQUIREMENTS**

I understand that in order to graduate from the program and to receive a diploma, I must successfully complete the required number of scheduled clock hours as specified in the catalog and on the Student Enrollment Agreement, pass all written and practical examination with a 80% average and satisfy all financial obligations to the School.

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**EMPLOYMENT ASSISTANCE**

I understand that the School has not made and will not make any guarantees of employment or salary upon my graduation. The School will provide me with placement assistance, which will consist of identifying employment opportunities and advising me on appropriate means of attempting to realize these opportunities.

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**ACKNOWLEDGEMENT**

- A. This contract, with the school catalog (available at [www.careertech.info](http://www.careertech.info)) and the retail installment contract, contains the entire agreement between the School and myself, and no further modification or representation except as herein expressed in writing will be recognized.
- B. This contract is a qualified loan for educational benefit and is not dischargeable under Bankruptcy Law 18 U.S.C. 523(a)(8). Lender may offer qualified borrowers an Income-Driven Repayment Plan (IDR).
- C. Venue for any legal action brought by Career Tech LLC or the Student against the other party shall be in the court having proper jurisdiction that is located in Polk County, Florida.

**NOTICE TO PROSPECTIVE STUDENTS: DO NOT SIGN THIS CONTRACT BEFORE YOU HAVE READ IT OR IF IT CONTAINS ANY BLANK SPACES. ALL SIGNERS HAVE RECEIVED AND READ A COPY OF THE BINDING DOCUMENT AND CATALOG.**

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Signature of Applicant

Date

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Signature of School Official

Date